### 2022-2023 Updated Policies (revised 6/01/2022)

#### **Wellness Protocols**

- We will continue to provide hand sanitizer upon entrance.
- Masks are option for all faculty, staff, students, and anyone entering the building.
  - o If you wear a mask, make sure your mask fits properly over the nose and under the mouth.
  - If you wish to have a mask, there is a variety to purchase from \$1.00 to \$10.00.
- We ask that you monitor symptoms at home and if anyone at home is feeling unwell that you stay home and attend class virtually.
- If a student, staff, or faculty member become ill while on the premises, they will be isolated and sent home as soon as possible.
- All ballet barres and props will be sanitized after each use.
- All doors and bathroom will be sanitized between classes on all hand used areas by front office staff.

# **Limited People in Building**

- We will limit the number of people in the building to make certain hallways are not crowded.
- Parents/guardians of younger students can help the child become situated in class. This is a great time to also work with them to learn how to get shoes on and off as well as how to put a coverup over their dance cloths.

# **Dressing Rooms**

- The dressing rooms/restrooms are smaller spaces. Please try to come to the studio ready for class. Students should wear a cover-up, or street clothes over their dance attire when entering or exiting the building.
- Parents/guardians of the younger students should practice and encourage independence in putting on shoes and dance attire.
- Preschool Ballet, Pre-Ballet and Jazz & Tap combo should have their hair secured back in a neat ponytail. Students with short hair need to use a headband to keep hair out of their face.
- Beginning Ballet and up should have their hair secured in a neat bun. Students with short hair need to use a headband to keep hair out of their face.

#### **Financial Policies**

- Tuition payments are due on the first of the month. Please check that your credit card information is up to date.
- Any payments that are received after the first of the month will be assessed a \$25 late fee.
- When registering for a class, the commitment is made to enroll in class for the full year and tuition is expected to be paid on time. If circumstances change and you cannot continue with classes, we ask that you notify us 30-days in advance of your desire to withdraw.
- All students must pay prior to taking class. Those who are doing a drop-in class must register in advance online and pay the drop-in fee.